

# LEVIATHAN

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The aim of this sheet is to ensure that:

1. The appropriate action is taken to minimise any loss.
2. Evidence can be collected against any third party, where appropriate.
3. Information required to quantify any potential claim can be gathered.

## **Notice to the Assured of procedure in the event of claim**

In the event of an incident, which may lead to a potential claim, as soon as is practical it is necessary to advise Leviathan of a loss through your intermediary who will then handle the processing of valid claims on your behalf. Leviathan will reserve the right to appoint an adjuster / surveyor / specialist to assist in minimising the potential claim, who will then act on our behalf. The policy wording more clearly states the other duties, responsibilities and procedures in the event of a claim.

You should note you have a responsibility to take any reasonable action to minimise the loss yourself, acting as if uninsured. The Leviathan team is also available 24 hours a day to provide additional support.

Please therefore take the following steps following the commencement of an incident:

1. Advise Leviathan immediately giving as much information as possible, including any potential recovery / search plans and units that may be able to assist in the area.
2. Nominate a point of contact so that our adjuster / surveyor / specialist can gain access to equipment / records as may be required.

## **Out of office contact details:**

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